



## PLEASE NOTE

Included in this file you will find a visa application form for the country you selected, together with a copy of the Visaservice Client Form.

When submitting your application to The Visaservice for processing, you will need to provide a completed client form (1 for each applicant) **as well as** a completed visa application form for each country to be visited. Some countries require two or more copies of their visa application form to be completed.

Please carefully follow the instructions on the website and the client form, and submit **all** the requested forms and other documents, including your passport. Incomplete, unsigned or undated visa application forms and / or client forms will cause delays to processing.

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### IMPORTANT INFORMATION FOR MEMBERS / ACCOUNT CLIENTS OF THE VISASERVICE:

Please note that members and account clients should **not** complete a client form. The client form is intended for public site clients only. Members and account clients should instead complete a copy of the **Member Log Form**, downloadable from the Member area on our website.

# VISASERVICE CLIENT FORM

(NB: This form is not intended for Member / Account Clients. See previous page.)

The following **Client Form** is designed to provide us with all the information we require to process your visa application in time for your date of travel. **(Please note that this form is NOT a Visa Application Form)**. If you wish to apply for a visa through our service, please follow the simple steps outlined below:

1. Check the information on our website to see whether you require a visa for the country/ies you wish to visit. If a visa is required, please print out the **Visa Notes** and **Visa Application Form** for each relevant country.
2. Complete the **Visa Application Form(s)** for the country/ies you wish to visit and put it together with your passport and any additional requirements as detailed in the **Visa Notes**.
3. Complete **ALL sections** of this **Client Form**, including the payment authorisation section. **Please complete a separate form for each person travelling**. We accept payment by most major credit/debit cards, or, if you are visiting our office in person, you may pay by cash or guaranteed cheque at the counter.
4. Send **ALL** the required documentation (Visa Application Form(s), Client Form, passport, photographs and other documents requested in the Visa Notes), to:

The Visaservice, 2 Northdown St, London, N1 9BG

If sending documents by post within the UK, **always use Royal Mail Special Delivery**.

Surname..... Initials..... Mr/Mrs/Ms/Miss .....

Nationality.....Address.....

..... Postcode .....

Daytime Telephone..... E-mail Address (optional).....

**VISAS REQUIRED FOR:**

Country	Travel Dates	Type of Visa Required <small>(business / tourism / other)</small>	Number of Entries <small>(single / double / multiple)</small>
	From: / / To: / /		
	From: / / To: / /		
	From: / / To: / /		

**DELIVERY INSTRUCTIONS:**

All documents are returned by Royal Mail Special Delivery post (within the UK), **unless** an alternative delivery method is specified by ticking the boxes below. **Please note that additional fees will be payable for courier and airport deliveries.**

- |  |  |
|--|--|
| <input type="checkbox"/> Collection from The Visaservice Offices | <input type="checkbox"/> Airport Delivery to: _____ (as listed on website) |
| <input type="checkbox"/> Courier Delivery                        | <input type="checkbox"/> Other Method (specify): _____                     |

If you wish to have your documents delivered to an address different to that shown above, please indicate the address here: .....

Please state here **the date by which you require your passport to be returned:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_ AM/PM

If you were **referred** to our service by another agency or website please state the name \_\_\_\_\_

**PAYMENT AUTHORISATION:**

I hereby authorise The Visaservice to charge a variable amount to my credit/debit card to cover the cost of my/our visa or passport applications, including consular/passport office charges, handling fees and ancillary charges as detailed on The Visaservice web site and accept The Visaservice Standard Terms and Conditions. Payments made by credit card are subject to a 5% surcharge on the amount due.

Credit/Debit Card No:

Issue No (if applicable):  Expires: \_\_\_\_ / \_\_\_\_ Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**THANK YOU**

REPUBLICA BOLIVARIANA DE VENEZUELA  
EMBAJADA EN LONDRES  
SECCION CONSULAR

SOLICITUD DE VISA / VISA APPLICATION

PHOTO

STAPLE UPPER  
RITH CORNER  
ONLY

1.- Datos Personales | *Personal information*

NOMBRES: GIVEN NAMES:		APELLIDOS: SURNAMES:	
NACIONALIDAD: NATIONALITY:		ESTADO CIVIL:    S ( ___ ) C ( ___ ) V ( ___ ) D ( ___ ) MARITAL STATUS: S ( ___ ) M ( ___ ) W ( ___ ) D ( ___ )	
LUGAR DE NACIMIENTO: PLACE OF BIRTH:	PAIS: COUNTRY:	ESTADO: STATE:	CIUDAD: CITY:
FECHA DE NACIMIENTO: DATE OF BIRTH:			SEXO: GENDER:        M ( ___ ) F ( ___ )
DIRECCION PARTICULAR: HOME ADDRESS:		TELEFONO: PHONE:	
NOMBRE Y DIRECCION DEL EMPLEADOR: EMPLOYER'S NAME AND ADDRESS:		TELEFONO: PHONE:	
OCUPACION ACTUAL: OCCUPATION :			

2.- Datos del Pasaporte | *Passport information*

NUMERO DEL PASAPORTE: PASSPORT NUMBER:	TIPO: Ordinario ( ___ ) Diplomático ( ___ ) Otro ( ___ ) TYPE: Regular ( ___ ) Diplomatic ( ___ ) Other ( ___ )
FECHA DE EXPEDICION: DATE OF ISSUE:	LUGAR DE EXPEDICION: PLACE OF ISSUE:
FECHA DE VENCIMIENTO: DATE OF EXPIRATION:	
N° DE CEDULA O CARNET DE IDENTIDAD: NATIONAL I.D. CARD NUMBER:	

3.- Información del Viaje | *Trip information*

PROPOSITO DEL VIAJE: PURPOSE OF TRIP:
TIEMPO DE PERMANENCIA EN VENEZUELA: LENGTH OF STAY IN VENEZUELA:
NOMBRE DE LA PERSONA / COMPAÑIA A CONTACTAR EN VENEZUELA: NAME OF THE PERSON / COMPANY TO BE CONTACTED IN VENEZUELA:

FECHA DE LLEGADA: ARRIVAL DATE:	FECHA DE SALIDA: DEPARTURE DATE:
LINEA AEREA: AIRLINE:	NUMERO DE VUELO: FLIGHT:
¿QUIEN ES RESPONSABLE ECONOMICAMENTE DE SU VIAJE ? : WHO IS RESPONSIBLE FOR YOUR TRIP EXPENSES ? :	
¿QUE ORGANISMO INTERNACIONAL HA SOLICITADO LA VISA ? : WHICH OFFICIAL DEPARTMENT HAS REQUESTED THE VISA? :	
DIRECCION EN VENEZUELA: ADDRESS IN VENEZUELA:	
TELEFONO: PHONE:	
OTRA DIRECCION QUE QUIERA DAR EN CASO DE EMERGENCIA: OTHER ADDRESS YOU WISH TO GIVE TO GIVE IN CASE OF EMERGENCY:	

#### 4.- Datos Varios | *Other information*

¿HA ESTADO ALGUNA VEZ EN VENEZUELA ? : HAVE YOU BEEN TO VENEZUELA ? :	SI ( __ ) NO ( __ ) YES ( __ ) NO ( __ )
¿HA SOLICITADO VISA A VENEZUELA ANTERIORMENTE ? : HAVE YOU APPLIED FOR A VISA TO VENEZUELA BEFORE? :	SI ( __ ) NO ( __ ) YES ( __ ) NO ( __ )
¿DONDE? : WHERE? :	¿CUANDO? : WHEN? :
TIPO DE VISA: TYPE OF VISA:	

LUGAR: PLACE:	FECHA: DATE:	<b>FIRMA SIGNATURE</b>
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**NO ESCRIBA BAJO ESTA LINEA  
DO NOT WRITE BELOW THIS LINE**

#### DATOS DE LA VISA OTORGADA

ACTUACION N°	FECHA:	CLASIFICACION	DURACION
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AUTORIZACION MRE	FECHA:
AUTORIZACION RRIE:	FECHA:

AUTORIZADA POR:	REVISADA POR:
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OBSERVACIONES:
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